

Bowman PTA Board Meeting Minutes

March 20, 2018

Bowman Library

7:00 PM Sign-In, Welcome, and Introductions

In attendance: Aminat Alarape-Raji, Alison Stevens, Valerie Machinist, Rebecca Fagan Gorospe, Gary Van Deurse, Katie Quick, Courtney Lauriat, Cindy Arens, Joshua Curhan, Karin Ornstein

7:10 PM PTA Business

- Treasurer Update
 - Still waiting for final numbers for Spaghetti Dinner income, but we made more than we budgeted
 - Remainder of expenses for Spaghetti Dinner were recently paid-treasurers will check with Spaghetti Dinner team about pricing clarification for most recent bill
 - PTA recently paid for buses for fifth grade field trip to the BSO
 - PTA recently renewed liability insurance and paid PTA dues
 - There is still money available for mini grants. Val will follow up with Mr. Bruff about payment for his recent basketball and books program which was funded with a mini-grant
 - Question was asked about available funding for ACT-there is still funding available that has been budgeted but not yet used.

- Membership Update
 - Volunteer profiles have started to be published in the-the goal is to show the Bowman community the many ways people can be involved in the school and to highlight the different reasons that people choose to be involved
 - Some new PTA members are still trickling in

- Swag update
 - We are starting to think about membership swag options for next year. Suggestions include different types of bags, lunch tote, pencil sharpener/pencil, car magnets and water bottles. Samples of different items have been ordered.

- Composting
 - Composting at Spaghetti Dinner went really well. Four bins were filled with food, paper bowls/napkins, recycled cups, and utensils. Parent volunteers did training with the students beforehand and the kids were very helpful and invested in the process
 - We will be composting at Passport to the World later this spring
 - People are becoming more aware of composting issues and we are onto a good start. Cindy Arens is continuing to meet with the administration about how we can start a composting program at lunch. Dr. Anton wants to get it pulled into the curriculum and a few teachers have enquired about helping. Karen McCarthy and

a couple people from Lexington Community Farm have also expressed interest in meeting with us to help get the process started

- Principal Hiring Process
 - First round interviews will be Friday, March 23. There will be a coffee on April 6 for Bowman parents to meet/mingle with those applicants who are still in the pool
- Passport to the World
 - Joshua Curhan is on the planning committee for the event. Jaclyn Anderson is a parent volunteer who is also on the committee.
 - The PTA will be buying compostable materials for Passport to the World
 - Plans are still in the works to solidify food and performances
 - The PTA is happy to help advertise the event
- VP Grade Representative
 - The PTA is looking to recruit grade-level representatives to be on the PTA Executive Committee next year. The idea is to encourage people to become involved and to serve as a pipeline for leadership positions in future years
 - There was a discussion about the overall structure/VP role of the PTA and whether changing the name of roles from VP to chair might be a less intimidating title and encourage people to become more involved
 - There are a lot of open positions on the Executive Board and we would like to encourage people to become more involved
 - Presidents will update Grade Representative draft with additional details
- Tracking Potential Volunteers-tabled until next meeting
- Thinking about next year:
 - PTA Calendar for 2018-2019-we are looking to set dates of events in advance and clear with the administration as soon as possible
 - Discussion about the need for an auction/fundraiser in 2018-2019 and what it might look like. Discussion about whether we should do an adult fundraiser/auction as has been done in the past or look to do something different (potentially a family event).
 - Suggestion to do a parent survey to elicit ideas on what kinds of events people want, what events were successful, what people would like to see, etc. Valerie Machinist and Alison Stevens will look into developing one
 - We are looking to bring back the Giftwrap fundraiser for 2018-2019 since it has been a few years since we have done it. Alison Stevens offered to run it and will probably do so late September-mid-October

8:15 PM Other Business

- We need a Metco coordinator for next year. Lisa Premerlani is taking it over for the remainder of this year. PTA will add it to our list of people to recruit but it has been historically a difficult role to fill and we are not sure if we will be able to do so.
- We want to investigate better ways to check people in to events
- We would like to investigate other options to pay for events besides Paypal because Paypal is difficult to use

8:30 PM Adjourn

Next PTA meetings:

- Tuesday, April 24th, 7pm
- Wednesday, May 16th, 7pm
- June PTA Party TBD

Upcoming Events:

- 3/21 Family Math Night, Grades K&1
- 3/23 Variety Show
- 3/29 Deadline for Class Baskets
- 4/6 Disco Bingo
- 5/? Staff Appreciation
- 5/15 Book Swap
- 5/31 Passport to the World